

**Volunteer job descriptions for Amy Thompson Run
Race Day**

Registration Area

***Time: 6:00 a.m. – 8:30 a.m.
20 people needed***

This position is under the direction of the Run Director. Ideally, volunteers at this station have worked registration on previous Runs and/or packet pickup. Run Director or his designee will train volunteers for this station.

If needed, those working the 8K late and pre-registration are asked to move to the Kiddie Dash set-up at 8:00. (If needed, ask volunteers prior to Race Day).

Process:

- Check in at volunteer tent.
- Volunteers will be assigned to duties they have previously worked (i.e. late registration, pre-registered).
- If there are not enough volunteers with previous experience, novice volunteers will be placed with experienced ones.
- Cross train volunteers when possible.
- Specific stations in registration area include:
 - 8K pre-registered (2 people)
 - 8K late registration (2 people)
 - other event pre-registered (2 people)
 - other event late registration (2 people)
 - Kiddie Dash sign up (1 person)
 - T-shirts (4 people)
 - Data entry (4 people)